

~~SECRET~~

OP- [Signature]

OTE 86-8524

30 APR 1986

MEMORANDUM FOR: Director of Personnel

VIA: Chief, Career Management Staff/DDA

FROM: [Redacted]
Director of Training and Education

SUBJECT: Request to Hire [Redacted]
as a Contract Employee

1. Your approval is requested to hire [Redacted] as a Contract Type I employee following his retirement from the Agency on 30 May 1986.

3. In his current role, [Redacted] is the sole instructor involved in planning and conducting the Operations Management Seminar (OMS), which will be run in June of this year, the month following his retirement date. Given the fact that the Operations Training Division is currently understrength and [Redacted] is the only instructor involved in conducting the OMS, it would be extremely disruptive to the training program to have him leave on 30 May. Therefore, he has been asked if he would remain in a contract status in order to complete the June running of the OMS. He has agreed contingent upon your approval.

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25X1 **SUBJECT: Request to Hire**
as a Contract Employee

25X1

CONCUR:

25X1

for **Chief, Career Management Staff/DDA**

07 MAY 1986

Date

***APPROVED:**

25X1

Director of Personnel

*** NTE 30 June 1986**

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Jr.:1bd (8Apr86)

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